

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE DINOSAUR RIDGE METROPOLITAN DISTRICT HELD JUNE 29, 2021

A special meeting of the Board of Directors (the “Board”) of the Dinosaur Ridge Metropolitan District (the “District”) was held on June 29, 2020 at 3:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to control the spread of the virus by limiting in-person contact, the District Board meeting was held and properly noticed to be held via Microsoft Teams. The meeting was open to the public via Microsoft Teams.

ATTENDANCE:            In attendance were Directors:  
Donald Marcotte, President  
Tim Walsh, Treasurer

Also in attendance were:  
Denise Denslow, Rebecca Gianarkis, Jason Carroll and Curtis Bourgoiu; CliftonLarsonAllen LLP (“CLA”)  
MaryAnn M. McGeady, Esq. and Samantha Lillehoff, Esq.; McGeady Becher P.C.  
Matthew B. McBride, Board Candidate (for a portion of the meeting)

DISCLOSURES OF CONFLICT OF INTEREST    **Disclosures of Potential Conflicts of Interest:** It was noted that a quorum was present. The Board noted that disclosures of potential conflict of interest statements for each of the Directors were filed with the Secretary of State seventy-two hours in advance of the meeting. Attorney McGeady requested that the Directors consider whether they had any additional conflicts of interest to disclose. Attorney McGeady noted for the record that there were no new disclosures made by the Directors present at the meeting and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting and in accordance with the statutes.

ADMINISTRATIVE MATTERS    **Location of Meeting, Meeting Notices and Agenda:** Following discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the Agenda as presented. The Board discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. It was noted that due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held and properly noticed to be held via Microsoft Teams. The Board further noted that notice providing the Microsoft Teams information was duly posted and that they have not

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received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within its boundaries.

**Public Comment:** There were no public comments.

**Minutes of the December 3, 2020 Special Meeting:** Following discussion, upon motion duly made by Director Walsh, seconded by Director Marcotte and, upon vote, unanimously carried, the Board approved the Minutes of the December 3, 2020 Special Meeting as presented.

**Resignation of Britni Dreher Heath from the Board of Directors of the District, effective November 19, 2020:** Following discussion, the Board acknowledged the resignation of Britni Dreher Heath from the Board of Directors of the District, effective November 19, 2020.

**Board Appointment:** The Board discussed the vacancy on the Board. It was noted that pursuant to Section 32-1-808(2)(a)(I), C.R.S., publication of a Notice of Vacancy on the Board was published in a newspaper having general circulation in the District on December 17, 2020, and that no Letters of Interest from qualified eligible electors were received within ten (10) days of the date of such publication.

Following discussion, the upon a motion duly made, seconded, and upon vote, unanimously carried, the Board appointed Matthew McBride to the Board of Directors. The Oath of Office was administered to Mr. McBride.

### **FINANCIAL MATTERS:**

**Payment of Claims:** Following review, upon a motion duly made by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board ratified approval of claims in the amount of \$61,577.98.

**March 31, 2021 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections, and Current Claims; Status of Public Improvement Fee and Payment in Lieu of Taxes Collection:** Mr. Carroll presented the March 31, 2021 unaudited financial statements with the Board. Directors Walsh and Marcotte inquired about the status of collection of outstanding PILOT payments and PIF and TIF revenues. The Board directed Director Marcotte to work with District staff and then report back to the Board regarding recommendations for pursuing collection of overdue amounts.

Upon a motion duly made by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board accepted the March 31, 2021 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections and current claims.

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**2020 Audit:** Mr. Carroll presented the 2020 Audit to the Board, noting that he expects an unmodified opinion. Following discussion, upon a motion duly made by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board approved the 2020 Audit subject to receipt of an unmodified opinion.

**MANAGER  
MATTERS:**

**Landscaping Matters:** Ms. Denslow reported on the progress of ongoing plant replacement and other landscaping items and is working closely with the City of Golden regarding same. The Board directed Ms. Denslow to continue to work with Director Walsh on this project. No further action was taken.

**Service Agreement for Engineering Services for Entryway Water Infiltration Issue:** Ms. Denslow presented the service agreement for engineering services with the Board, requesting engagement of the contractor for the design phase. Following discussion, upon a motion duly made by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board authorized the preparation and execution of the Services Agreement for Engineering Services for Entryway Water Infiltration Issue between the District and Harris Kocher Engineering Group, Inc., d/b/a Harris Kocher Smith in an amount not to exceed \$14,760.00.

**Proposed Jefferson County Open Space and Martin Marietta Land Exchange 64 Acre Rezoning:** Ms. Denslow reported that the rezoning is still underway by is moving slowly due to the applicant working through processing items with Jefferson County. No action was taken by the Board.

**LEGAL MATTERS: Status of Monument's Construction and of the Related Easement to be Granted by the Kum N Go Parcel Owner:**

**Status of Certification of Costs Concerning the Construction of the Monuments:** After discussion, during which it was noted that monument construction remains incomplete, the Board deferred action.

**Status of the District's Acceptance of the Monuments. If necessary, Approval of Bill of Sale Accepting Improvements:**  
The Board deferred action on this matter.

**Second Amendment to Resolution No. 2013-11-08 Regarding Colorado Open Records Act (CORA) Requests:** Ms. Lillehoff reported to the Board regarding updating the official custodian of records for the CORA resolution. Following discussion, upon a motion duly made

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by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board adopted the Second Amendment to Resolution 2013-11-08 regarding Colorado Open Records Act (CORA) requests.

BOARD MEMBER **Other:** None.  
MATTERS:

ADJOURNMENT: There being no further business to come before the Board, upon a motion duly made by Director Marcotte, seconded by Director Walsh and, upon vote, unanimously carried, the Board adjourned the meeting at 3:58 p.m.

Respectfully Submitted:

DocuSigned by:

*Matthew B. McBride*

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Secretary for the Meeting